

number of complaints received – and there is no way to more definitively budget. Budget is based on previous years analysis.

6.2 Overview of Q1 finances (Bob)

- Reminded Council that 2022 is projected to be a deficit budget in the amount of \$37,000. Confirmed that it is not possible to definitively budget for investigations and discipline costs – it is a prediction based on best knowledge available.

6.3 Update on 2021 Audit process – Bob

- Audit process was once again conducted virtually. No major issues and process was effective in accurately completing the audit.

Motion: Council accept the 2022 Q1 financials as presented.

Moved: Russ

Seconded: Michelle

Carried

7. Max Hendricks (Deputy Minister – Health) & Liliana Canadic (Chief Nursing Officer)

- Discussed Education Seats and IEN recruitment
 - Max aware of need for mental health nursing services in SK and importance of removing stigma. Also, aware IEN recruitment not a viable solution for RPNs. Identified biggest challenge is HHR planning. He is open to all proposed pilots, including brokered programs, education opportunities on first nations communities, etc.
- Ministry initiatives & RPNAS opportunities to collaborate
 - Refocus on health system recovery following pandemic impact. Need for more surgeries is high. Minister Hindley committed to Mental Health strategy.
- Bill 81 – concerns and challenges
 - Confident RPNAS will be included in consultation to develop Bill 81 regulations. Intent of Bill is not to usurp RPN Act.

8. Saskatchewan Polytechnic, New Dean of Nursing, Christa MacLean

- Congratulated on appointment to Dean of Nursing SK Poly
- Discussed expansion of program by 16 seats. The 16 seats will be located in Saskatoon. North West College also received 8 additional seats. As of September 2022 there will be 80 education seats for psychiatric nursing in SK. There is high interest in the program with 2 – 3X more applicants than available seats.
- The new diploma curriculum has been implemented and offered for first time in September 2021. Revamping sequence of courses based on student/faculty feedback
- BPN Degree completer currently suspended pending a review of curriculum and delivery process

9. Council Education

9.1 Governance transition – Council surveyed to see what type of education they would like. Governance training that assists with implementation of principles such as governance

framework, competency matrix and board evaluation (Governance Solutions or Watson Group). Suggestion for team building as well

9.2 International conference opportunities

- CLEAR – Kentucky, USA in September
- CNAR – PEI in October
- RPNAS has funding to support two Council members to attend. Cheryl and Yvonne interested in attending PEI.

10. 2023 and 2024 Council dates

2023	2024
March 2 & 3	March 7 & 8
May 10 & 11(AGM)	May 8 & 9 (AGM)
September 7 & 8	September 5 & 6
December 01	December 6

11. Public Relations Needs (Bev)

- Background provided on challenge of public and stakeholders understanding what the RPN designation is and what RPNs do. Public Rep confirms this lack of understanding/awareness. Need public to know RPN role
- Council discussed need for RPNAS media campaign.

Action: Bev to contact media firms and obtain scope of work and cost. Report back to Council at September meeting

12. Annual Meeting Logistics

- Go-To-Webinar platform will be used again this year
- Have held several practice sessions
- Council responsibilities discussed
- Roberts Rules of Order reviewed – abstentions do not count towards voting outcome

12.1 RPNAS Bylaws

- Received feedback regarding bylaw consultation. Question and concerns arose regarding bylaw XI – Section 1 and 2, publication of PCC and Discipline findings on our website. Further consultation with Legal Counsel required. Suggest withdrawing these two bylaws at this time.

Motion: Council moves to withdraw Bylaw XI, Section 1 and 2 for presentation to the membership at the 2022 Annual Meeting.

Moved: Michelle

Seconded: Russ

Carried

13. Professional Conduct Committee Report (Bev)

- Since March 2022 RPNAS has received 3 new complaints
- PCC last met March 30, 2022
 - Three files were reviewed and decisions made
 - 1 alternate dispute resolution (ADR) agreement
 - 1 no further action
 - 1 complaint to be referred to discipline
- Files awaiting member response
 - 3 files reviewed in November 2021 were offered ADRs
 - 2 accepted terms of ADR
 - 1 challenging ADR – additional information provided to member as to what next steps would be if member declines ADR
- 5 active investigations currently underway
 - Next PCC meeting June 22, 2022

14. RPNCE (Karen)

14.1 Transition to CBT Update

- The last paper and pencil-based exam occurred March 2022
- May 18 and 19, 2022 exam will be delivered for the first time via computer at test centers in the 4 Western provinces
- Students will continue to apply to write the exam and for accommodations through the regulatory body, however, students will be scheduled for exam writing through the exam provider instead of RPNAS

14.2 RPNCE Exam Results and Trends (Karen)

- North West College had its first graduating class
- 46 students wrote the exam in March
- Pass rate was lower than national average
- RPNAS has met with SK Poly to analyze any factors contributing to exam results
- RPNAS will continue to monitor exam result trends and work with partners as necessary

15. Bill 81 – Briefing Note #1 (Bev)

- Council provided with brief overview of Bill 81. Challenges to regulators identified. Council suggested that health regulators reach out to non-health regulators and see if collaboration possible. As Bev is chair of NIRO, she can work with NIRO members and facilitate request to be included in development of regulations.

16. Appointments

16.1 Finance Committee (Briefing note #2)

Motion: To appoint Karen Messer-Engel as public representative for a 2.5 year term beginning in June 2022 – December 2024

Moved: Penni

Seconded: Michelle

Carried

16.2 Professional Conduct Committee (Briefing Notes #3 and #4)

Motion: To appoint Karyn Kawula, RPN as a member of the Professional Conduct Committee for a 2.5 year term. Effective May 2022 – December 2024

Moved: Michelle

Seconded: Kyla

Carried

Motion: To appoint Daniel Lee, RPN as a member of the Professional Conduct Committee for a 2.5 year term. Effective May 2022 – December 2024

Moved: Russ

Seconded: Penni

Carried

17. Program Approval Update (Karen)

- Program approval underway
- Site visit completed by external evaluator
- Education Review and Program Approval Committee (ERPAC) to meet early June with recommendations for decision to come to Council late June
- As program has received additional seats in excess of 10% (16 SK Poly and 8 North West College) SK Poly required to submit a notice of intent. This is important to ensure they have appropriate faculty, lab and clinical placements and are able to uphold quality of program. SK Poly in process of developing and will submit to ERPAC for presentation early June. Recommendation for decision to come to Council late June

18. Executive Director/Registrar Report

18.1 Strategic Plan Update

- Transition away from Carver Policy Governance underway
- Bylaw review in progress to be completed Fall 2022
- Practice supports under development
 - Medication Administration Guideline
 - Assignment of Nursing Task to Unrelated Care Providers (collaborative with CRNS – former SRNA and SALPN)
- Career-Long Learning Program launched Jan 2022 – member communications sent

18.2 Updates provided on Key Partner meetings and key initiatives

- Met with DM Adv Ed Kimberly Kratzig and ED Lindell Veitch
- SHA representatives from International Recruitment Team
- Regular Meetings with SHA Director of Clinical Standards, Linda McPhee
- NIRO meetings twice yearly
- National meetings (CNRC) with RPNs, RNs and LPNs – exploring virtual care standards and multijurisdictional licensure agreements
- Media updates provided

18.3 Organizational Risk Assessment review – Regular review of operations such as finances, policy development, regulatory processes, etc.

- Financial Management
 - Day to day risk is low – overall finances remain high risk due to decreasing membership numbers
 - Policy development remains high priority to reduce organization risk – Consultant working on governance policies
 - Bylaw development – low risk at this time. Complete review underway
 - Practice supports – medium risk. Continue to develop practice resources and provide practice consultations
 - Interprofessional Endorsement Agreement – low risk. Agreement suspended effective December 31, 2021. To date not complaints re: SK licensed members who have worked in the NWT and Nunavut
 - Continuing education requirements development completed – low risk
 - Overall viability remains high risk. Many initiatives underway to reduce risk

19. Next meeting September 8 & 9, 2022 – plan in person event

20. In-Camera

- Meeting entered into In-Camera at 1438
- Meeting exited In-Camera at 1441

21. Adjournment

- Motion to adjourn – Penni
- Meeting adjourned at 1445