

RPNAS Council Meeting
September 14, 2019
8:30 – 4:00 p.m.
RPNAS Office – 2055 Lorne St. Regina

1. Call to Order

The meeting was called to order at 8:33 a.m.

PRESENT:

Council Members

Dan Badowich, President
Cheryl Carlson, President-Elect
Yvonne Sawatzky, Member-at-Large
Carlee Bodnar, Member-at-Large
Michelle Manson, Member-at-Large
Don Froese, Member-at-Large
Jill Thomson, Member-at-Large
Pam Watt, Member-at-Large
Kyla Shabatura, Member-at-Large
Michael Lummerding, Public Representative

Staff:

Beverly Balaski, Executive Director
Amanda Brewer, Office Assistant

2. Adoption of Agenda

- Add EL-4 to Agenda #5.3.4 and Request to change December council member date Agenda #20.9

Motion to adopt agenda with addendums

Moved: Yvonne

Seconded: Pam

Carried

3. Adoption of Meeting Minutes June 2019

- Discussed format for meeting and technology.

Motion to adopt minutes

Moved: Don

Seconded: Michael

Carried

4. Assessment for Conflict of Interest

- Jill will leave room during the discussion of Sask Polytechnic

5. Policy Review – Executive Limitations and Ends

- E1 and E5 – There were no amendments to this policy.
- EL-2 – Add “not” before list
- EL-3 – There were no amendments to this policy.

- EL-6 – There were no amendments to this policy.
- EL-7 – There were no amendments to this policy.

6. Monitoring – Executive Limitations

- EL-2 – monitoring report presented as in compliance
- EL-3 – monitoring report presented as in compliance
- EL-6 – monitoring report presented as in compliance
- EL-7 – monitoring report presented as in compliance

7. Governance Process- Policy Review

- GP5 – No amendments
- GP6 – Amendments as follows:
Motion to change GP 6.3, 3, 3.1 to read as: The committee shall be composed of four registered psychiatric nurses, two of whom shall be previous council members, appointed be council. No committee member shall be a current member of Council
Moved: Jill **Seconded:** Yvonne
Carried
- GP7 – No amendments
- CE-1 – No amendments
- CE-2 – No amendments
- CE-3 – No amendments

8. Governance Process – Self-Monitoring Compliance with Policies

- GP5 – Jill Thomson – presented report
- GP6 – Cheryl Carlson – presented report
- GP7 – Don Froese – presented report

9. Appointment of GP monitors for next meeting

- GP8 – Yvonne
- GP9 – Kyla

10. Guest Speaker - Provincial Chief Nursing Officer Visit – Mary Martin Smith (8:55 a.m)

- Last time she met with RPNAS Council there was a focus on association business, today will focus on regulatory role. Increased focus on self-regulation across country - professional standards association (PSA) in UK. Harry Cayton report in BC very impactful
- Discussion of practice questions
- The act and regulations RPNAS/employer/individual regulatory triangle
- Discussion of complaints process - important to have report from discipline committee in annual report.
- Under new leadership recognizes the refocusing of RPNAS on mandate – this is very good and necessary
- Finances discussed briefly

- Recommended providing more investigation and discipline stats on our website (how many complaints, how many dismissals, how many alternate resolutions, how many letters of guidance, etc.
- Discussed the regulatory and association aspects of the RPNAS. Mary advised that the act is silent about association business and emphasizes the regulatory responsibilities as primary mandate
- Discussion of resolution from AGM to switch to degree entry to practice

11. Member request to present – (3:15 – 3:45)

- Expressed concern with response from interim registrar regarding practice issue. Bev will be in contact to deal with issue in health authority.
- 2nd item- Concerned with hiring a RN as deputy registrar. She sent in a resume – did not get a response. Council chair identified that she had missed deadline for applying and that by the time she submitted her resume assessment of candidates and interviews had already been completed. Wants to appeal decision - No appeal process mechanism available in this regard.

12. Finance Committee Report – Cheryl Carlson

- Committee met in April 2019
- Finances reviewed and variance reporting currently on target.
- Discussed Virtus group audit charges of additional \$9,000. Darcy and Bev have met with Neil Weber, Managing Partner at Virtus group to review process and billing. He will get back to us in October
- Identified need for more clarity in EL-3 – Council to discuss
- Tyler Taylor unable to attend meeting – item deferred to next meeting
- Committee will be reviewing policies and investment practices in 2020 to ensure they are aligned

13. 2020 Budget – Bev

To be presented at next finance committee meeting.

14. Professional Conduct Committee Report – Bev

- Updated on committee member investigation training – 5 members have now completed Level 2 of the training.
- Two new complaints – 1 resolved very quickly with letter outlining concern. Member immediately rectified situation
- Meeting in October to discuss 4 members (5 outstanding files – one member has two complaints)

15. Discipline Committee Report

Currently no investigations to be sent to discipline

16. Strategic Plan

Deferred

17. New RPN Standards Document

Council to review over next 2 weeks

Responses and feedback to be forwarded to Bev

18. Executive Director/Registrar Report

- RPN Standards – See #17
- PCC – See #14
- Discipline – See #15
- Update on Registration renewal – Scheduled to open next week
- Update on Joint RPNAS/SRNA/SUN education day. Two sessions to be held (1 in Regina and 1 in Saskatoon). Focus is on empowering members to resolve practice issues
- RPN Director of Practice position posted
- SaskPoly curriculum revision update
- Update Website and database upgrades

19. Discussion Items

- **Appointment to “100 years of Psychiatric Nursing Education in Canada (2021) planning committee.** Need Council member and Educator (Pam expressed interest. Need to appoint an educator)

Motion #3 Pam to be RPNAS representative

Moved: Michael

Seconded: Don

Carried

- May 14/15/16 2021 at Brandon University
- May be asked for resources towards speaker
- Looking at practices and education- past present and future- Need people for sub committees
- Anthony Brennan is Chair of committee
- **Website Update** – covered in ED report
- **Database Update** – covered in ED report
- **CNPS Update** – covered in ED report
- **AGM:** Location, budget, theme and speakers, planning committee-need info sooner for people that need to apply for funding. SUN recommended Kevin Lamoureux-indigenization Will consider speakers from saskatoon, researchers/experts. Jill and Don will look for educators. Dr Jane Basra(?) potential speaker - get name from Cheryl. Lawyers possibly presenting pro-bono. CNPS will also present. Discussion of sticking to just major centres to hold AGM. Pam Carlee and Don and Eileen(guest) volunteered for AGM planning committee
- **Registration Renewal** – covered in ED report
- **Terms of reference** – Need updating and development (CPP, Discipline, Education, Leg & Bylaws, Nominations) Deferred

- **University Senate Representatives**

Sue Myers-U of R
Eileen Zaba-U of S

- **December Council meeting date change**

In order to accommodate Council and staff observing a CRPNM council meeting in Manitoba on Dec 7, RPNAS council meeting will be changed to Nov 30.

- **Call from Chantal from CNPS (10:05 – 11:00)**

Next step sign documents, notify membership, bring on board Nov 1.

Any questions about liability protection structure can call prior to Nov 1. Need policy in place that closes loop and enforces boards decision to enter into agreement.

Check about members practicing in the Yukon.

Motion: to approve in principle the Policy put forth to council at meeting Sept 14, 2019 empowering CNPS's coverage of RPNAS members.

Moved: Cheryl

Seconded: Yvonne

Carried

- **Sask Polytech Exam Breach**

-Is there a regulatory body to report the department to?

-More info required to make any kind of decision. Will have further discussion with Dean Sandra Blevins

20. In-Camera

21. Self-Evaluation of GP process – Don Froese

see report

22. Next Meeting

Nov 30, 2019

23. Adjournment

The meeting was adjourned at 4:05 p.m.