RPNAS Council Meeting June 6, 2020 9 a.m. - 12 p.m. Virtual Meeting – Microsoft Teams

Meeting called to order at 9:00 AM

PRESENT:

Council Members

Dan Badowich, President
Cheryl Carlson, President-Elect
Don Froese, Member-at-Large
Jill Thomson, Member-at-Large
Kyla Shabatura, Member-at-Large
Leslie Gamble, Member-at-Large (absent for bylaws- left at 11:55)
Michelle Manson, Member-at-Large
Penni Caron, Member-at-Large
Yvonne Sawatzky, Member-at-Large
Michael Lummerding, Public Representative

Staff

Bev Balaski, Executive director/Registrar Karen Turner, Deputy Registrar Lacey Bennett, Director of Nursing Practise Amanda Brewer, Registration Coordinator

Approval of Agenda
 Add swearing in of new members

Motion to adopt

Moved: Don Seconded: Kyla

Carried

Dan read pledge for Penni and Leslie to accept

- 2. Assessment for Conflict of Interest
 Jill acknowledges conflict with SaskPoly items.
- 3. Approval of Minutes March 2020
 - Change Jill's title to curriculum coordinator

Motion to adopt Minutes with above noted change

Moved: Yvonne Seconded: Jill Carried

4. Introduction new Council Members

- Penni Caron
- Leslie Gamble
- 5. Introduction new staff
 - Lacey Bennett
- 6. 0930 1000 Guest presenter Bob Kenny re: RPNAS finances and Finance committee report
 - Cheryl presented meeting minutes from June Finance Committee meeting
 - Bob reviewed budget sheet. Explained how the surplus in the budget occurred very conservative spending, savings on staff vacancy management and strong financial oversite of ED
 - Due to pandemic the 2020 budget numbers may need to be reviewed there has been decreased spending on travel, face to face meetings, etc.
 - Penni and Leslie are open to a half hour budget reading sessions to get familiar. Yvonne and Michelle also expressed interest.
 - Explained separation of CNPS fees from operating fees.
 - Identified budgeted amount to hire a investigator consultant for PCC. Because of
 possible ebbs and flows in investigative works, it would be difficult to know how to
 manage their time and ensure they are available when needed. Also, a consultant
 wouldn't require pension, vacation, etc. and this would amount to a cost saving.
 - Interviews will be done to find people with expertise in investigations and report writing

Michael requests for a few council members to sit on panel for the selection of consultant

• Jill suggests that Michael definitely be part of the panel. Michael would like to be involved.

Motion that the public representative of RPNAS council will participate with RPNAS ED to select a consultant for external investigations for PCC.

Moved: Jill Seconded: Michelle Carried

• Committee approval to move 2019 surplus to operations.

Priority needs:

- Program approval review in 2021
- Hiring an external investigator for the Professional Conduct Committee
- Discipline reserves we will be having 1 hearing in 2020. There may be others. Need to start developing a reserve for this mandated responsibility
- Bursary and education grants abolish

Discussed request of priority needs as listed above

<u>Motion:</u> As per the request and recommendations of the Executive Director, the Council provide surplus funding from the 2019 operations year to the 2020 budget for: 1) securing a highly skilled consultant to conduct the 2021 program approval review; 2) hiring of an external investigator for the professional conduct committee; 3) abolishing

the bursary and education grants; and 4) converting the current bursary fund to a discipline hearing reserve.

Item #1

Moved: Yvonne Seconded: Kyla Carried

- 7. Policy Review AND monitoring Executive Limitations and Ends (deferred)
 - 7.1 E-1 and E-8
 - 7.2 EL-1
 - 7.3 EL-4
 - 7.4 EL-5
- 8. Governance Process Policy Review AND Self-Monitoring Compliance (deferred)
 - 8.1 GP-3
 - 8.2 GP-11
 - 8.3 GP-13
- 9. Appointment of GP Monitors for next meeting
 - GP 5 Yvonne
 - GP 6 Leslie
 - GP 7 Cheryl

10. Virtual AGM

- 2 platforms to choose from
- testing happening this week
- no charge for registration because it is business meeting only
- morning meeting 9-12
- Council test runs on July 6 at 2PM and 5PM

11. Bylaws

- 11.1 Presentation of Bylaw revisions at 2020 AGM
- Legislation and Bylaw committee has referred the proposed bylaws for Council approval. Discussion around the bylaws needing to reflect protection of the public and not the members. Changes made to ensure integrity of the operations and regulatory processes.

Motion to approve proposed bylaws for presentation at 2020 AGM Moved: Yvonne Seconded: Penni **Carried**

- 11.2 Legislative Niro development to Government
- Niro is a group of healthcare providers that meet to discuss regulatory mandates
- The group is proposing to take forward 9 items to fill some gaps in the template legislation in Saskatchewan

• Proposed changes discussed – Council in agreement to participate in the proposed changes.

12. Mentorship

- Suggestion made that Council members with experience volunteer to mentor new
 Council. Discussion that everyone acts as mentor don't need to formalize the process
- Make Council contact list all Council members to provide Amanda with preferred contact information

13. Professional Conduct Committee

• Sent out letter to all complainants that investigations are on hold due to pandemic.

14. Discipline Committee update

 Trying to set date for one discipline matter. On hold due to pandemic. May need to do virtually.

15. RPNAS and pandemic response

- Meeting weekly with other regulators, ministry, and SHA
- Accountabilities document sent to membership

10. Executive Director/Registrar Report

• Update on pertinent activities provided

11. Website Update

Proceeding – should go live this Fall

12. In-Camera (deferred)

13. Self-Evaluation of GP Process

Presented by Yvonne

14. Next Meeting

 Sept 18, 2020 – depending on pandemic may need to be virtual again Dan wants to do 2-day meeting for Sept 18 and 19.

15. Adjournment - 1620

Motion to adjourn Moved: Michael

Carried