

RPNAS Council Meeting
December 4, 2020
8:30 – 4:00 p.m.
Via Microsoft Teams Meeting

PRESENT:

Council Members

Dan Badowich, President
Cheryl Carlson, President-Elect
Jill Thomson, Member-at-Large
Kyla Shabatura, Member-at-Large
Leslie Gamble, Member-at-Large (9:00 a.m. arrival)
Penni Caron, Member-at-Large (Absent 1-2 p.m.)
Yvonne Sawatzky, Member-at-Large
Michael Lummerding, Public Representative (Absent as of 2:40 p.m.)

ABSENT:

Michelle Manson, Member-at-Large

Staff

Bev Balaski, Executive Director/Registrar
Karen Turner, Deputy Registrar
Lacey Bennett, Director of Nursing Practice
Amanda Brewer, Registration Coordinator

1. Call to order
 - Meeting called to order at 8:32 a.m.
2. Assessment for Conflict of Interest
 - Jill identified possible conflict with education items pertaining to Saskatchewan PolyTechnic – will leave meeting when necessary
 - Lacey identified possible conflict with education items pertaining to Saskatchewan Polytechnic – will leave when necessary
3. Approval of Agenda
 - Added COVID-19 redeployment as 4.1
 - Guest presentation from SaskPoly cancelled

Motion: To approve agenda with addition of 4.1

Moved: Jill

Seconded: Kyla

Carried

4. Approval of Minutes

Motion: To approve minutes from September 18 and 19, 2020 and November 9, 2020 Supplemental Council meeting as presented.

Moved: Yvonne **Seconded:** Michael **Carried**

4.1 Covid-19 Update

- RPNAS is working with the Ministry
- RPNAS has been sharing information with members from the Ministry and SHA as requested via mass email
- RPNAS has not been getting calls regarding re-deployment opportunities
- RPNAS has put together a list of RPNs eligible to reinstate
- Saskpoly is working hard to get students into practicums and make sure they can complete the program on time. Where this is not possible they have been using simulation (high and low fidelity)

5. Governance Education: Bradley Chisholm – Intentional Governance

- See slideshow

6. Guest Presentation: Saskatchewan Polytechnic – Substantive Curriculum Changes

- Cancelled

7. Finance Committee Report – Bob Kenny/Cheryl Carlson

- Quarterly Analysis provided to end of September 2020
- \$9, 000 more received on practicing fees
- In a favourable position ~65% of budget used by the end of 3rd quarter

8. Consent Agenda:

- Policy Review AND Monitoring – Executive Limitations
 - EL-4
 - EL-5
 - EL-10
 - EL-12

Motion: to approve EL policies as circulated via email by Executive Director

Moved: Kyla **Seconded:** Yvonne **Carried**

- Governance process – Policy Review AND Self-Monitoring Compliance
 - GP-8 - Leslie
 - GP-9 – Penni
 - GP-13 – Kyla (Defer to March 2021)

Motion: to approve GP policies as circulated

Moved: Penni **Seconded:** Yvonne **Carried**

9. Appointment of GP monitors for next meeting

- GP-2 - Dan
- GP-4 - Kyla

- GP-10 - Jill
- GP-12 - Cheryl

10. Johnson Shoyama School of Public Policy Governance Course Summary – Dan and Cheryl

- Dan presented info Regarding the governance course attended
- Cheryl found the course expensive, but it was still very educational
- Dan plans to put together highlights of education for distribution to Council

11. Committee Appointments

- Nominations
 - Kyla nominated as chair
 - Looking for one member and one public representative
- Legislation and Bylaws
 - Committee composition remains the same for 2021
- Professional Conduct Committee
 - Jacqueline Oberndorfer, Jeanine Brown (pub rep) names put forward for committee
 - Pat Thronberg term expired and not renewed
 - Carrie Lavalle's name put forward for Chair position
- Discipline Committee
 - Harley Libke, Ashley Lemus, Mallory Unger and Sharon Ash put forward for committee
 - Bruce Reimer term expired
 - Theresa Girardin term extended for 1 year – with intent for her to mentor new chair. New chair to be selected from new committee members
 - Recommend that Jennifer Hennig be appointed for one more term
- Finance Committee
 - Composition remains the same for 2021
- Program Review and Approval Committee
 - Denise Gettle presented as chair
 - Members Patti Dies, Lise Pearrault-Streeter presented as committee members
 - Public representative still being sought
 - Staff recommends that Education Committee be dismantled and reformed and Education Review Committee formed
- Need to consider creation of a Registration Committee
- Inclusion of public representatives and associated honorariums
 - Bev recommends bringing on Russ Marchuk as an additional public rep
 - Ministry is considering legislative changes to allow for appointment of more public representatives on RPNAS council. RPNAS is only health regulatory body that only has 1 public representative appointed by government
 - Have council vacancy – currently this is for a RPN member at large

- Does Council want to consider reallocating this from a RPN member at large position to a RPNAS council appointed public representative

Motion: to accept recommendations for committee appointments as outlined by Karen for the PCC, Discipline and Education Committees and acceptance of restructuring of Education committee and development of Registration Committee.

Moved: Leslie **Seconded:** Kyla **Carried**

Motion: Motion to abolish tenth council seat and replace with public representative

Moved: Yvonne **Seconded:** Leslie **Carried**

Motion: to appoint Russ Marchuk to council as Public Representative for two-year term (Jan 2021 – Dec 2022)

Moved: Yvonne **Seconded:** Leslie **Carried**

Motion: RPNAS Council approves submission of a letter to the Ministry of Health by the Executive Director requesting amendments to the RPN Act pertaining to increasing number of government public representative appointments from 1 to 3.

Moved: Jill **Seconded:** Kyla **Carried**

12. Risk and Opportunities Analysis

- Presented by Bev
- Information about RPNs working in Yukon, Nunavut presented by Karen. Further meetings to occur and information brought back to Council

13. Executive Director/Registrar Report:

- Update on Bylaw approval provided – still waiting for minister to approve
- Registration Renewal – update provided
- Saskatchewan Poly/RPNAS proposal re increase to RPN seats update

14. SRNA request for RPNs to be involved in development of association that is inclusive of all 3 categories of nursing providers

- Information presented by Bev – currently RPNAS has legislative mandate for single mandate, dual role of regulatory and association activities
- Trends indicate separation of Association and regulatory functions is becoming best practice
- SRNA is formally separating, therefore they are in process of forming an association and have invited RPNs to be part of the formation
- Technically, RPNAS still has association authority – however, this needs to be discussed and a decision made as to future focus of RPNAS. In the meantime does RPNAS council want to provide opportunity to RPNs to be involved in provincial development. LPNs have already been invited and are getting involved in development

- Discussed issue with recognition of RPN role as a specialized and distinct category of nursing. SUN reference to RPNs within the category of registered nurse is misleading and problematic in terms of having role recognized by administrators, government and public

Motion: Executive Director to send member communication regarding formation of provincial nursing association under Dan’s signature and provide contact information should they want to participate

Moved: Yvonne **Seconded:** Leslie **Carried**

Motion: Letter be sent to SUN requesting opportunity to discuss need for RPN to be recognized within ad campaign and other communications by their legal title – RPN

Moved: Yvonne **Seconded:** Leslie **Carried**

15. Continuing Professional Development program review – Lacey Bennett

- Presented risks and issues with current CPD program
- Shared environmental scan results
- Pros/Cons for various programs

Motion: the RPNAS CPD program be modified to include a portfolio with self assessment, learning plan, peer feed back, and evaluation of learning

Moved: Yvonne **Seconded:** Cheryl **Carried**

16. Request from Saskatchewan Polytechnic re: Extension of program approval review date (Jill and Lacey left meeting for this item)

- Due to pandemic and proposal for substantive changes to curriculum SaskPoly has requested a 1-year extension to review program
- Bev is in support of granting extension
- Last program review was done in 2016, program review is generally done in 5-year cycles

Motion: to grant extension as requested by Saskatchewan Polytechnic for an additional year within which to complete program approval

Moved: Yvonne **Seconded:** Penni **Carried**

17. Professional Conduct Committee Update

- Update given by Bev
- External investigator hired to assist with complex files
- Investigations suspended for several months due to Covid-19 pandemic
- Committee received education this fall
- 2020 - 9 complaints being investigated
- 2019 – 2 cases carried over

18. Discipline Committee Update

- Update given by Bev
- Non-contested hearing occurred in November
- Member agreed to the list of conditions and penalties
- Waiting on Committees final decision
- Decision will be posted on the website

19. In-Camera

- In camera started at 4:27

20. Self-Evaluation of GP process – Yvonne

- Presented by Yvonne
- Penni to Self evaluate next meeting

21. Next Meeting – March 11 and 12

22. Adjournment

- Meeting adjourned at 4:57PM